

## 7 Habits of Highly Effective eWorkers

To be a successful e-worker you must master the seven habits of a highly effective e-worker which are:

- *Plan Ahead*
- *Smooth Your Transitions*
- *Think and Act Like a Consultant*
- *Become a Communications Master*
- *Raise the Standard of Co-worker Relations*
- *Optimise Home-Office Setting*
- *Establish Regular Home-Office Routines*